



Custom

Board

Mounted

Valances

& Cornices

owner's handbook



INSTALLATION INSTRUCTIONS

Step 1. Check Package Contents

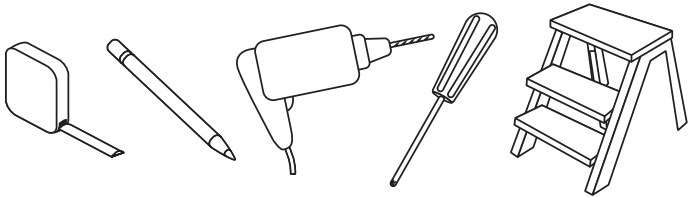
Missing part? Call 800-933-7115

Mounting hardware kit includes the following:

Part	Quantity
a. Mounting Brackets ('L' brackets)	2 (up to 36" wide)
	3 (up to 64" wide)
	4 (up to 92" wide)
	5 (up to 120" wide)
	6 (up to 148" wide)
	7 (up to 180" wide)
	b. 1-1/2" Screws
c. 3/4" Screws	2 per bracket

Note: one extra screw of each noted size is included for convenience

Step 2. Tools required



Pencil, tape measure, level, drill & bits, screw driver, step stool.

Drill Bits: for screws, use a 3/32" drill bit - for wall anchors (not included) follow the directions on the package.

Step 3. Bracket Location and Installation

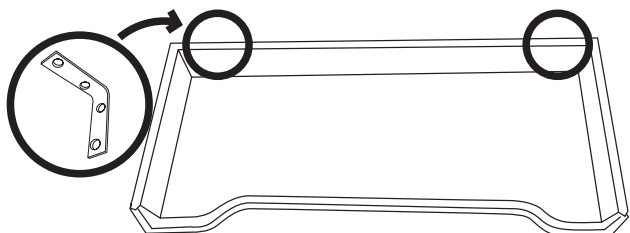
Following the directions below you will be mounting the brackets to the wall first, and then placing the Valance or Cornice on top of the brackets in order to attach them to the board. It is desirable to attach the brackets to a wall stud or header board if possible.

For Wallboard or Plaster: use anchors specifically designed for hollow walls (not included).

For Concrete, Stone, Brick: use a masonry drill bit and anchors or screws specifically designed for masonry (not included).

Bracket Placement:

One bracket should be positioned about 6" from each end of the board. For wider shades that require up to 7 brackets, these should be spaced evenly between the two outermost brackets.

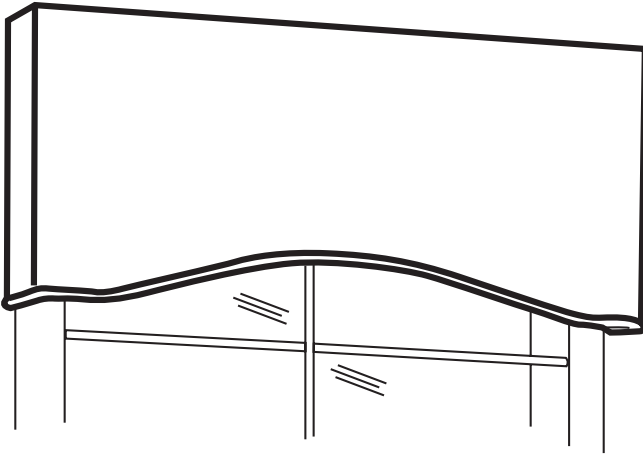


Precise bracket spacing is not critical (attach as many brackets as possible to wall studs, regardless of spacing).

The brackets must be level – use a Spirit Level if necessary to assure proper alignment. Mark the screw-hole locations for each bracket with a pencil. Pre-drill the screw holes using a 3/32" drill bit, and then attach the brackets using the 1-1/2" screws.

Attach the brackets and/or other mounting hardware for any undertreatments before attaching the Valance or Cornice.

Place the Valance or Cornice on top of the brackets. Adjust the board so that it is centered over the window opening. Then mark the locations of the screw holes using a marker or pen. Before drilling the screw holes, make a pin hole in the fabric at the marked locations using a thumb tack or nail. Pre-drill the screw holes using a 3/32" drill bit, and then attach the brackets using the 3/4" screws.



Cleaning

To clean the fabric, use a feather duster or vacuum lightly using the soft brush or upholstery attachment.

100% Polyester, Cotton/Poly blends and 100% Cotton or 100% Linen can be spot cleaned with warm soapy water using mild detergent and a clean sponge. Apply to the soiled area, and then allow it to air dry.

For more extensive cleaning, please locate a professional upholstery cleaning service.

REPLACEMENT PARTS

In the event that replacement parts are ever needed,
you may call: 1-800-933-7115

Please be sure to provide the following information, if possible:

- The complete model or catalog number of your product
- A description of the product
- A description of the part needed