



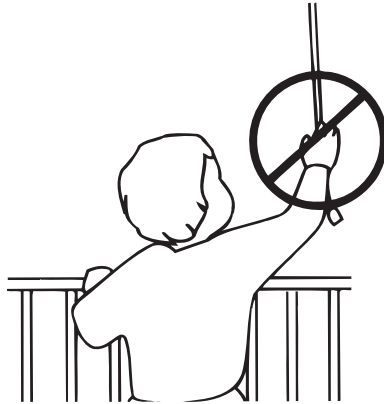
HighGloss --- **PrivacyBlind**

owner's handbook



Blinds

WARNING



Young children can STRANGLE in cord and bead chain loops. They can also wrap cords around their necks and STRANGLE.

- Always keep cords and bead chains out of children's reach.
- Move cribs, playpens, and other furniture away from cords and bead chains. Children can climb furniture to get to cords.
- Do not tie cords together. Make sure cords do not twist together and create a loop.
- Always ensure that inner cord stop devices are within 6 inches (153 mm) of the head rail when the blind is in the fully lowered position. See adjustment instructions.

INSTALLATION INSTRUCTIONS

Step 1. Check Package Contents

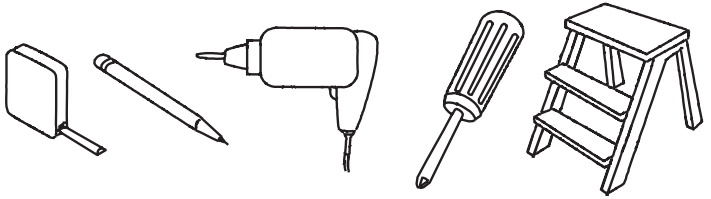
Missing part? Call 800-264-1190

Mounting hardware kit includes the following:

	Part	Quantity
a	Mounting Bracket	2 (shades up to 26" wide)
		3 (shades 27" to 47" wide)
		4 (shades 48" to 72" wide)
b	1 $\frac{1}{8}$ " Screws	4 per bracket
c	Hold Down Bracket	2
d	$\frac{1}{2}$ " Screws	4

Note: one extra screw of each noted size is included for convenience

Step 2. Tools Required



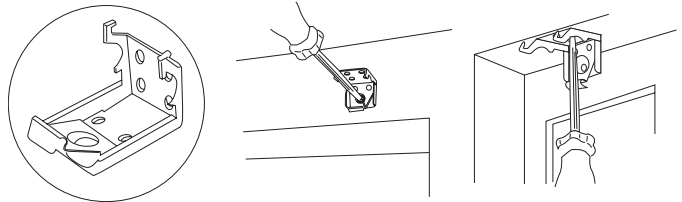
Screwdriver, tape measure, pencil, drill, step ladder, scissors.

Note: use #6 plastic anchors for dry wall or plaster mounting.

Step 3. Bracket Location and Installation

Your blind may be installed either inside the window frame or outside the window frame.

A mounting bracket should be positioned about 2" to 6" from each end of the head rail. For wider shades that require 3 or 4 brackets, these should be spaced evenly between the two outermost brackets. Always position the brackets such that there is no interference with the cord lock or tilter mechanism. The procedure outlined below will assure proper bracket placement.



For Outside Mounting:

Clip the brackets onto the head rail as described above. Hold the blind level at the height desired and center it over the window opening. Mark the exact location of each bracket with a pencil. Remove the brackets from the head rail and position the top of each bracket at the marked location and screw each bracket into the wall or window molding using the 1 $\frac{1}{8}$ " screws, predrill the screw holes using a 5/64" drill bit.

For Inside Mounting:

Clip the brackets onto the head rail as described above. Hold the blind in place and make a pencil mark at the rear of each bracket where it contacts the inside of the window frame. Remove the brackets from the head rail and align them with the marks. Attach each bracket using the 1 1/8" screws, predrill the screw holes using a 5/64" drill bit

Step 4. Securing the Head Rail

Lift the head rail into position such that the front edge of each bracket is under the inner front edge of the head rail (see illustration). Push the head rail upward until the flexible tab at the bottom of each bracket snaps onto the back of the head rail. Check carefully to assure that each bracket is properly secured.

Step 5. How to Operate the Privacy Blind

Please review the following operating instructions to insure the proper performance of the privacy blind.

Always rotate the slats to the "open" horizontal position before raising or lowering. This assures smooth operation and increases the life of the blind.

If the blind is fully raised with the slats in the "closed" position, the cord lock might not release when you attempt to lower the blind. If this happens simply rotate the tilt wand such that the slats are in the "open" position and the cord lock will function normally.

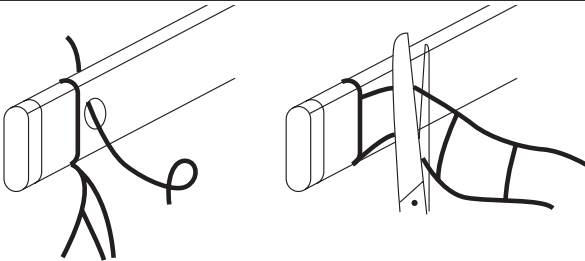
To lower blind: move cord to the left while pulling down gently until cord lock releases – allow cord to slip through fingers until blind reaches desired level – move pull cord to the right and release – blind will lock automatically

To raise blind: pull cord downward slowly until blind reaches desired height – release cord and blind locks automatically

To tilt blind: rotate wand to attain desired slat position – the "closed" position can only be achieved with convex side of the slats facing into the room – this is the position to be used for maximum privacy and minimum light penetration.

Note: due to the unique construction of this blind, the bottom rail will curve back slightly when the blind is raised. This is normal and does not effect performance in any way.

Step 6. How to Shorten (for ready made blinds - does not apply to custom blinds)



After the blind is installed:

Remove the buttons from the bottom rail with a screw driver or knife. Untie or cut off the knot in each lift cord. Grasp each lift cord at the point that you wish to shorten to and pull it up and out of all slats

below this point, then remove all of these slats and the bottom rail. Put the bottom rail back into the cord ladders at the shortening point. Cut off the excess ladder cords, but leave one ladder step below the bottom rail (at least one inch of cord).

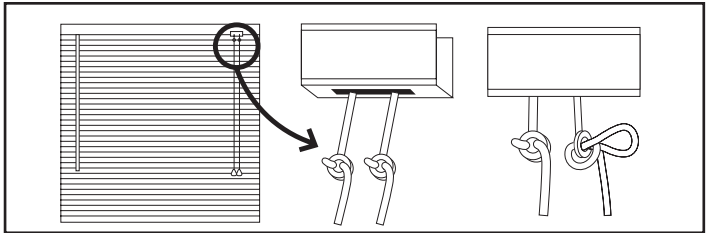
Place the lift cords back through the bottom rail and tie a knot. Push the ladder cord material into the holes in the bottom rail and replace the buttons.

If it is necessary to shorten or equalize the length of the lift cords, do so now. Mark the cords at the desired height. Slide the tassels above this point, re knot the cord, and then cut off the excess cord. Be certain to adjust the safety cord stops as described below.

Step 7. Adjust Safety Cord Stops

WARNING

**REDUCE RISK OF STRANGULATION TO INFANTS AND TODDLERS.
POSITION SAFETY CORD STOPS BEFORE USING BLINDS.**



Lower blind to maximum desired length and lock into place.

Measure the distance from head rail to cord stops. If cord stops are 1 to 6" below the head rail, no further adjustment is needed. If not, loosen but do not untie the knot surrounding the cord stop.

Move the cord stop as close to the head rail as possible and tighten knot by pulling firmly on tassel. Repeat process for each lift cord.

Step 8. Installing Hold Down Brackets

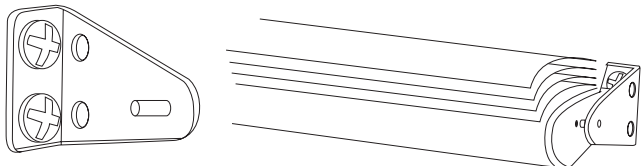
Hold down brackets are provided for optional use. These brackets should be used only if the blind is to be in a permanently lowered position.

With the blind fully lowered, make pencil marks at the outside ends of the bottom rail. The outside edge of each bracket should be lined up to the pencil marks and screwed into place using the 1/2" screws. Insert the pins protruding from the brackets into the holes on both ends of the bottom rail (see illustration)

CLEANING YOUR BLINDS

Dusting: use a soft cloth, feather duster, cylindrical dust brushes

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specifically designed for blinds or vacuum using the soft brush attachment.

Washing: use a cloth, sponge or soft brush and a mild detergent. Use warm or cold water, not hot water. Place toweling on the floor and/or window sill and wash the blind in sections. Smaller blinds can be washed in a sink or tub; blinds can also be gently hose washed outdoors. Rinse off suds thoroughly. Drain the head rail and bottom rail; remove end caps if necessary. Towel dry to avoid water marks.

To have your blinds cleaned professionally, check the local telephone directory for a venetian blind cleaning service or laundry.

REPLACEMENT PARTS

In the event that replacement parts are ever needed, you may call: 1-800-264-1190

Please be sure to provide the following information, if possible:

- The complete model or catalog number of your product
- A description of the product
- A description of the part needed