




Wood

Blind

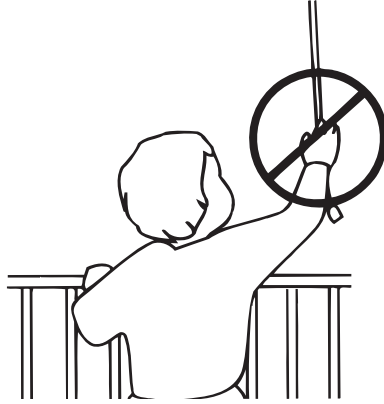
owner's handbook





WARNING

Cords and bead chains can loop around a child's neck and strangle.



- Always keep cords and bead chains out of children's reach.
- Move furniture away from cords and bead chains. Children can climb furniture to get to cords.
- Do not tie cords together. Make sure cords do not twist together and create a loop.

THIS PRODUCT HAS BEEN MANUFACTURED WITH MULTIPLE CORDS AND TASSELS AND MEETS THE SAFETY STANDARDS ESTABLISHED BY THE WINDOW COVERING SAFETY COUNCIL.

Wood
Blind

INSTALLATION INSTRUCTIONS

Step 1. Check Package Contents

Missing part? Call 800-264-1190

Mounting hardware kit includes the following:

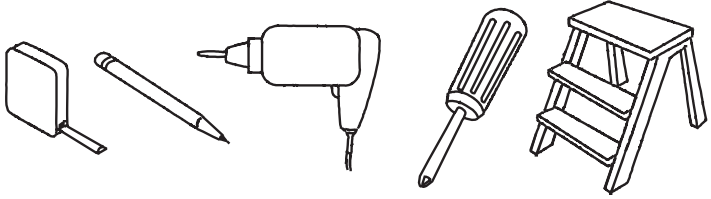
	Part	Quantity
a	Mounting Bracket	2
b	Center Support	0 (blinds up to 49" wide) 1 (blinds 49" to 60" wide)
c	1¼" Screws	4 per bracket
d	Valance	1

Use Wall Anchors for dry wall or plaster mounting.

Valance returns and connectors are for Made-to-Measure blinds only.

Step 2. Tools Required

Screwdriver, tape measure, pencil, drill, step ladder, scissor.

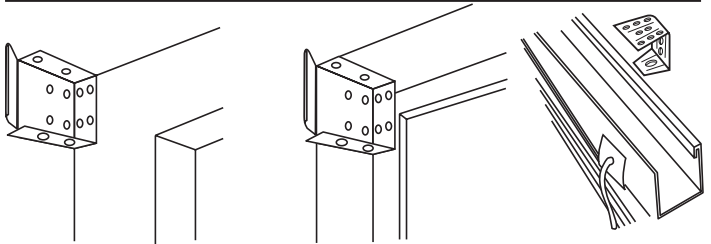


Use a 3/32" drill bit to predrill screw holes.

Use a ¼" drill bit for wall anchors.

Step 3. Bracket Location and Installation

Your blind may be installed either inside the window frame or outside the window frame.



For outside mounting:

Place a bracket on both ends of the head rail, use tape to hold the brackets in place if necessary.

Hold the blind level at the height desired and center it over the window opening — mark the exact location of each bracket with a pencil.

Remove the brackets from the head rail and position each bracket at the marked location and screw each bracket into the wall or window molding using the 1¼" screws, predrill the screw holes using a 3/32" drill bit.

Center support: required for larger blinds

The top of the center support must be even with the top of the end brackets.

Screw into place approximately midway between the end brackets – **make sure that the center support does not interfere with the lift cords or ladder cords of the blind.**

For inside mounting:

Place a bracket on both ends of the head rail, use tape to hold the brackets in place if necessary.

Hold the blind in place and make a pencil mark at the rear of each bracket where it contacts the inside of the window frame. Remove the brackets from the head rail and align them with the marks. Attach each bracket using the 1¼" screws, predrill the screw holes using a 3/32" drill bit.

Center support: required for larger blinds.

Screw into place approximately midway between the end brackets **make sure that the center support does not interfere with the lift cords or ladder cords of the blind.**

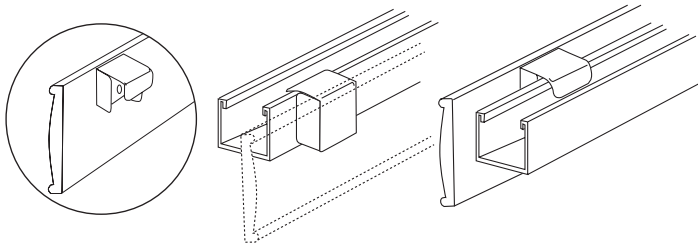
Step 4. Securing the Head Rail

Lift the head rail into position – make sure it is properly seated in the brackets and center support.

Close the hinged retainer caps of the end brackets.

Step 5. Valance Installation

Attach the valance to the head rail as shown.



Step 6. How to Operate

Tilting:

For blinds with a Wand Tilter — rotate the wand to attain desired slat positioning.

For blinds with a Cord tilter — pull the tilt cords to adjust slat position.

Always rotate the slats to the “open” horizontal position before raising or lowering. This assures smooth operation and increases the life of the blind.

To lower blind: move cord to the left while pulling down gently until cord lock releases – allow cord to slip through fingers until blind reaches desired level – move pull cord to the right and release – blind will lock automatically.

To raise blind: pull cord downward slowly until blind reaches desired height – release cord and blind locks automatically

To tilt blind: rotate wand to attain desired slat positioning

Make sure the cord stops are properly positioned – see step 8 below.

Step 7. How to Shorten (for ready made blinds - does not apply to custom blinds)

After the blind is installed:

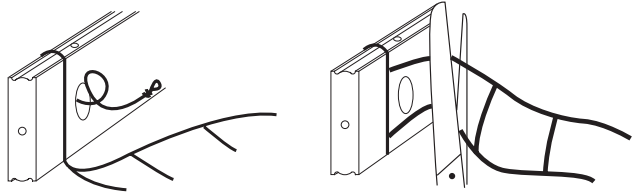
Remove the buttons from the bottom rail with a screw driver or knife.
Untie or cut off the knot in each lift cord.

Note that The Privacy[®] Wood Blind has double sets of lift cords (1 front cord & 1 back cord per set).

Grasp each lift cord at the point that you wish to shorten to and pull it up and out of all slats below this point, then remove all of these slats and the bottom rail. **Do not cut any cords at this time.**

Put the bottom rail back into the cord ladders at the shortening point.

Cut off the excess ladder cords, but leave one ladder step below the bottom rail (at least one inch of cord).



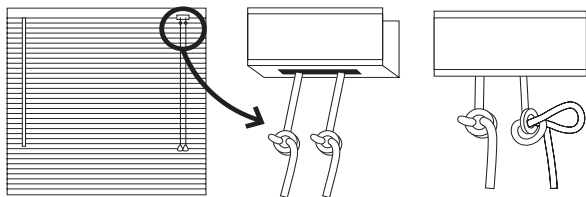
Thread the lift cords back into the bottom rail and tie a knot in each cord – cut off excess cord.

Push the ladder cord material into the holes in the bottom rail and replace the buttons.

If it is necessary to shorten or equalize the length of the lift cords, do so now. Mark the cords at the desired height. Slide the tassels above this point, re knot the cord, and then cut off the excess cord. **BE CERTAIN TO ADJUST THE SAFETY CORD STOPS AS DESCRIBED BELOW.**

Step 8. Adjust Safety Cord Stops

REDUCE RISK OF STRANGULATION TO INFANTS AND TODDLERS. POSITION SAFETY CORD STOPS BEFORE USING BLINDS.



Lower blind to maximum desired length and lock into place.

Measure the distance from head rail to cord stops. If cord stops are 1 to 2" below the head rail, no further adjusting is needed.

If not, loosen but do not untie the knot surrounding the cord stop.

Move the cord stop as close to the head rail as possible and tighten knot by pulling firmly on tassel. Repeat process for each lift cord.

CLEANING YOUR BLINDS

Dusting: use a soft cloth, feather duster, cylindrical dust brushes specifically designed for blinds or vacuum using the soft brush attachment.

Cleaning: Apply lemon oil or a good quality furniture polish using a soft cloth.

REPLACEMENT PARTS

In the event that replacement parts are ever needed,
you may call: 1-800-264-1190

Please be sure to provide the following information, if possible:

- The complete model or catalog number of your product
- A description of the product
- A description of the part needed